

Marinwood Community Services District

Minutes of Board of Directors Meeting

Tuesday October 11, 2016

Time and Place: 7:30PM Marinwood Community Center classroom.

Closed Session

1. *Conference with labor negotiators section 54957.6. Agency designated representatives: Jack Hughes, Liebert Cassidy and Whitmore; Eric Dreikosen. Represented employees: Marinwood Professional Firefighters.*

2. *Public Employment Section 54957(b)(1): Title: Firefighter.*

The Board exited closed session at 7:28; the Board took no action. The Board advised its representatives.

Present:

Board Members: Jeff Naylor, Bill Shea, Izabela Perry and Leah Kleinman-Green.

Staff: District Manager Eric Dreikosen, Fire Chief Thomas Roach, Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.

Others Present: Linda Barnello, Stephen Nestel and Matt Goss.

Open Session Call to Order and Pledge of Allegiance

Agenda

No changes or additions.

M/s Shea/Perry to approve agenda with no additions or changes. Ayes: Naylor, Shea, Perry and Kleinman-Green. Nays: None. Motion carried unanimously.

Consent Calendar

a. *Draft Minutes of Regular Meeting of September 13, 2016:* No Board comments.

b. *Bills Paid Nos. 283-364:* Shea asked why overtime was high. Roach commented the department is down two employees due to injury and has one vacant position. Naylor questioned the SDRMA adjustment. Dreikosen replied the adjustment is based upon actual payroll from last fiscal year.

Barnello commented she was only partially quoted. She had stated at the meeting that she hopes the next Board will be fair and reasonable. Barnello requested Shea attend the Fire Commission meetings so he can be briefed about overtime costs. Nestel commented the District has expense issues and payroll has expanded significantly; staff needs to adhere to the budget. Additionally Nestel stated the District should not hire an architect for the Park Maintenance shop; the District should purchase a pre-fabricated building.

M/s Perry/Shea to approve Consent Calendar. Ayes: Naylor, Shea, Perry and Kleinman-Green. Nays: None. Motion carried unanimously.

Public Comment Open Time for Items Not on Agenda

Barnello stated she had comments in regards to Board members and social media interaction in the bylaws. Kai had added suggestions which were adopted in the bylaws. At the time of adoption the members of the public were not permitted to make comment. Barnello urged the Board to re-visit this policy in the bylaws.

Nestel commented there is a problem with the Board and First Amendment rights. Nestel stated his comments are not reflected in the minutes and the letters he sends to the Board do not get published.

District Matters

1. *Update from Ad-Hoc Committee to Address District Unfunded Future Liabilities Committee Member(s): Jeff Naylor, Bill Shea:* Naylor commented they had wrapped up analysis of liabilities and begun to work on the Capital Reserves spreadsheet.

(a) Presentation: Matt Goss, Cal PERS California Employers' Retiree Benefit Trust (CERBT), regarding Potential Establishment of Trust Account to Prefund Other Post-Employment Benefits (OPEB) Liabilities for Retiree Medical Benefits: Goss presented and supplied all Board members and members of the public with information regarding prefunding OPEB. Goss provided information on the impact of prefunding and how the District could save money in the long run. The full presentation was provided in the Board Agenda packet. Nestel commented that the Board should not place the Districts funds in an irrevocable trust; the District has too many Capital assets that need replacing.

2. *District Manager Report:* Dreikosen reported the solar project is on track. The PERS pension audit is still ongoing and the District financial audit has begun.

Nestel commented the solar structure looks great; hopefully it'll meet the needs of the District and it looks as if the project was scaled back. Dreikosen replied no, the project was not scaled back; the size of the structure had not been modified. Dreikosen noted Danlin Construction was wonderful to work with. Naylor commented he was impressed with the worksite management.

3. *FY 2016/17 Budget Quarter 1- Budget to Actuals Financial Statement*: Naylor commented it appears the monthly PERS statements will be over budget based on the monthly claims. Dreikosen replied he will look at the budget line. Kleinman-Green asked about any pool equip replacement. DeMarta replied over the past two years the District has spent time and money on pool equipment; barring any breakage the pool equipment is in good condition. Shea commented the overtime costs are at \$80,000 when only \$100,000 was budgeted for the whole year. Roach replied that is true, but expects to receive a portion in strike team reimbursements. It has been very difficult operating with three less employees available to the Department.

Fire Department Matters

1. *Draft Minutes of Fire Commission Meeting of October 4, 2016*: Roach stated the Commission has good members whom are all involved.

2. *Fire Activity Summary and Chief Report for September 2016*: Roach reported it was a busy month. San Rafael has been helpful with helping us staff the department.

Nestel commented his neighbor gave a very generous gift to the Fire Department. Roach stated Linda Barnello gave a generous donation to the Marinwood Firefighters Association in the amount of \$2,500 to purchase a new gas meter.

3. *Public Hearing: Adopting and Modifying the California Fire Code, International Fire Code, and appendix A of the International Wildland-Urban Interface Code*: The hearing opened at 8:47. There were no public comments. The hearing closed at 8:48.

4. *Resolution 2016-08: Adopting and Modifying the California Fire Code, International Fire Code, and Appendix A of the International Wildland-Urban Interface Code*:

President Kleinman-Green read Resolution No. 2016-08 into the public record:

A resolution of the Marinwood Community Services District adopting and modifying the California Fire Code, International Fire Code, and Appendix A of the International Wildland-Urban Interface Code prescribing regulations governing conditions hazardous to life and property from fire or explosion; providing for the issuance of permits for hazardous uses or operations; and define the powers and duties of the Fire Chief and Fire Prevention Officer.

Nestel commented the resolution seems very strict. Roach replied it is following the County's recommendations and the people that wrote the resolution are very well informed.

M/s Perry/ Shea to approve Resolution 2016-08 Adopting and Modifying the California Fire Code, International Fire Code, and Appendix A of the International Wildland-Urban Interface Code. Ayes: Naylor, Shea, Perry and Kleinman-Green. Nays: None. Motion carried unanimously.

5. *Authorize Sale of Reserve Type 1 Engine "58-A" to Long Valley Volunteer Fire Department for a total of \$18,000 payable in two equal instalments*:

M/s Shea/ Perry to authorize sale of Reserve Type 1 Engine "58-A" to Long Valley Volunteer Fire Department for a total of \$18,000 payable in two equal payments. Ayes: Naylor, Shea, Perry and Kleinman-Green. Nays: None. Motion carried unanimously.

Park and Recreation Matters

1. *Draft Minutes of Park and Recreation Commission Meeting of September 27, 2016*: Naylor inquired about the ozone project. DeMarta replied the permitting process through the County is taking much longer than expected, but is hopeful the project will resume in October.

2. *Recreation and Park Maintenance Activity Reports*: DeMarta reported that the Recreation Department saw a net profit of about \$400,000 for the season. Camps and aquatic programming were successful. Nestel stated the pool slide is too costly to operate and staff should consider its removal. Additionally Nestel stated it seemed in some cases the public was paying less than residents in regards to online deals.

DeMarta reported that the Art Show and Brewfest were a big success. In regards to Park maintenance the turf is being repaired and staff will be walking the creek next week in preparation for winter rains.

New and Other Business

1. *Requests for Future Meeting Agenda Items*: Nestel stated he would like the Board to discuss the poor management of the open space and the lack of a plan for care.

Recognitions and Board Member Items of Interest

Perry suggested the Board write a thank you to Barnello for her donation to the Firefighters Association.

Perry thanked staff for a successful summer season; without the Recreation Department the District would be down almost a half million dollars.

The meeting was adjourned at 9:06PM. The date of the next Regular Board Meeting is November 8, 2016 at 7:30pm.

Respectfully submitted,
Carolyn Sullivan